

## Mater Dolorosa School Board Meeting Minutes 8/19/2008

Attendees: Stan Czerwiec,, Joann Wauczinski, Helen Domurat, Sr. Corinne Gurka, Fr. Alex Cymerman, Mitchell Koziol , Philip Neveu and Theresa Szumski

Absent: Sharon Orr , Irene Czerwiec,. Jeff Brouillard, Iwona Boruch, Mary Fedora

- A. Stan called the meeting to order at 6:34 p.m. and Fr. Alex led us in prayer.
  - B. Due to technical difficulties the Minutes of 6/10/08 are not available for review...
  - C. School News and Information presented by Sr. Corinne
    - a. See Appdx. A.1 – Sr. Corinne’s written report.
    - b. Correspondence - Nothing to report
    - c. School Accreditation- Need to develop reports for Development/Technology/Library to be submitted in Jan. 2009
    - d. Enrollment – Forthcoming, due to the concern of numbers in the 4th Grade (currently at 28)
    - e. Status on FACTS – 80 families has utilized Option One
  - D. Pastor’s Update: Fr Alex. Presented a School Budget/Financial Update (Appdx B) banking information indicates current bills are paid.
  - E. Committee Updates:
    - a. Phil – Maintenance – Replacement of a Unit in the school boiler room now brings the Pre-School and Computer Room & common areas ON-LINE with the Computerized Heating System.
    - b. Mary – P.T.O. – No Report available
    - c. Sharon – No Report
    - d. Stan – Endowment Fund/Parish Development Committee –proposed the campaign of 2008 “Be an Angel Program” start October or November to the parish.
  - F. Tuition Concerns: Due to the implementation of FACTS, the tuition matters are no longer under Theresa Szumski’s guidance, to her we offer our Thank You for years of duty .
  - G: New Business:
    - a. Bethany Healy and concerned parents in attendance of this meeting expressed concern for better communication with the School Board. They requested the School Board Minutes be submitted to Karen Godbout, in order for this information to be presented on the school website. This request was meeting with agreement with the School Board.
    - b. Chartwell (a catering service) has been contracted to provide the lunch program. Bill Allen has been hired to supervise/facilitate this program, he is replacing all cafeteria staff. A proposal of developing a Lunch Volunteer Program to assist in the serving and clean up has been suggested.
    - c. School Budget: A balance budget is required to be submitted to the Diocesan School Office and it will be presented that a raise will be given to staff as follows:
      - 3% raise – low range pay scale
      - 2.5% raise – middle range pay scale
      - 2% raise – high range pay scale
- We are able to manage a raise this year due to developing these monies from re-configuring our staff.
- d. We have accepted the resignation of the following members of the Scholl Board: Sharon Orr, Jeff Brouillard, Irene Czerwiec, and Mary Fedora. Fr. Alex will be addressing the replacement of these four members in the immediate future.
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- H. Anything Else: Concerns expressed regarding class size/teacher ratio could develop going forward. To address this issue, we could develop a Commitment Form to be signed in March 2009, for the 2009/2010 Academic Year.

Motion to Adjourn: Helen Domurat/ 2nd.Phil Neveu

J. Closing Prayer by Fr . Alex

Next Meeting is September 9, 2008, 6:30 p.m.  
Respectfully submitted Joann F. Wauczinski